



## Getting Started

### Step 1 - Installation

First, download and install CYBERSitter. This is done like any other downloadable program. You can download the current version of CYBERSitter at the following address.

<http://www.cybersitter.com/setupcs11.exe>

#### Important Notes for AVG Anti-virus users:

AVG may block certain sites passed through CYBERSitter, block the internet when CYBERSitter is installed, or may corrupt your download of CYBERSitter. Please configure your AVG settings **BEFORE INSTALLING**. This will have no effect on your anti-virus protection.

Disable the Active Search Shield and the Surf Shield.

1. Open the "Overview" window, or "Advanced Settings" in the "Tools" menu
2. Select LinkScanner
3. Uncheck Enable AVG Search-Shield
4. Uncheck Enable AVG Active Surf-Shield
5. Reboot computer

When you have finished downloading the program, you will need to run the SETUPCS11.EXE program to install CYBERSitter. During installation, the installer program may ask you a few questions, and in most cases you can simply just click on *next* and accept the default installation options. When you come to the license agreement, be sure to read this, and then check the box indicating you agree before proceeding.

### Step 2 – Launching CYBERSitter

CYBERSitter installs with standard options enabled by default, so as soon as installation is complete, you are up and running. However, you will probably want to make some changes to the settings to reflect how you want CYBERSitter to handle things.

During installation, CYBERSitter places an icon on your desktop that looks like the life preserver in our logo above. Just click on this icon to run the CYBERSitter control panel.

### Step 3 – Enter Your Serial Number

If you are running a trial version of CYBERSitter, you can skip this item. If you already subscribed using the CYBERSitter internal subscription manager, you can also skip this step.

If you subscribed online and received a license code (serial number), you need to enter it now. Here's how:

1. Click on the "About" Tab.
2. Click on the "Subscription Options" button.
3. In the dialog box that is displayed, check the "I Have a License Code" item.
4. An edit field will appear. Enter your license code in this box.
5. Click "Next" and you are done.

Note: You can also use this same procedure for entering license codes on multiple computers if you purchased a multiple computer subscription.

## Step 4 – Configuring Content Filters

CYBERSitter includes 12 content filters in various categories that should suit almost every situation. On the Content Filter tab, there is a link at the bottom that will explain what each filter does. We recommend you read this before selecting your content filters.

CYBERSitter also lets you select content filters on a per user basis if desired. It also lets you define “Default Filter Settings” . Basically these settings will apply to ALL users, unless you specifically change them for a particular user.

At the top of the filter selection area, you will see a box with the caption “Filter Settings for Account”. This is where you select the user account you want to define content filter settings for. CYBERSitter already knows what user accounts are defined in Windows, and lets you select any defined user account.

After selecting the user account, you just check off the content filters you want to use when the owner of that account uses the Internet. You will also notice that each content filter has a clock icon next to it. If you click on the clock icon, it will allow you to define times and days when the filter should be active. This is a great help for parents that want to limit the times when their children have access to certain content.

Under the content filter selection area, you will notice a sliding “Strictness” selector. This allows you to specify whether CYBERSitter should be *less strict*, or *more strict* in filtering content for that user. Generally, the older the user, the less strict the settings need to be. Lowering strictness does not mean that objectionable content will still get through, it means that CYBERSitter will relax its content filtering rules a little to help avoid blocking things that may not be inappropriate. This is set by user account, so you can have different strictness settings for each member of the family. We recommend that if adults use the computer, that you set the strictness to the lowest setting for their accounts.

When you are done with setting the content filter options for each user, be sure to click on the “Save” button.

Again, please note: You do not have to set content filters for each user. If there are no settings “saved” for a user, the default settings will be used.

## Step 5 – Setting a Password

CYBERSitter lets you define a password so that unauthorized users can not access the program. When setting up a password, you will be prompted to supply answers to 2 challenge questions that you select. CYBERSitter will use these to help you reset your password in case you forget. Please make sure you write down your password and answers to your challenge questions. We do not keep a record of passwords, and if you cannot remember your password or challenge questions, we cannot help you. We will assume anyone requesting password help is an unauthorized user.

There is also a “Copy” button that will copy all your password details to your clipboard. You can paste these into an email or other document for safe keeping.

## Step 6 – Configuring Custom Actions

CYBERSitter allows you to specify sites that should be always allowed, or always blocked. To add custom sites, you simply enter the domain name of the site you want to block or allow. The domain names cannot include page names. For example

[www.cybersitter.com](http://www.cybersitter.com) (ok)

[www.cybersitter.com/default.htm](http://www.cybersitter.com/default.htm) (not ok)

CYBERSitter also supports several advanced features for blocking or allowing content, as well as options for blocking or allowing Internet access by program. If you need information please [contact us](#) for more details.

CYBERSitter also allows you to specify the page displayed when a site is blocked. The available options are clearly described in the program. We do recommend that you use the standard CYBERSitter block page if at all possible. This way users can report accidental blocks to us. We act on these reports immediately and it greatly helps improve the accuracy of the program.

All custom sites and actions apply to all users.

## Step 7 – Setting Allowable Internet Access Times

CYBERSitter lets you define times and days when the Internet should be accessible if desired. Click on the “Access Times” tab in CYBERSitter, and set the hours for each day when that computer is allowed to access the Internet. By default, it will be able to access the Internet at all time on every day. You can modify this to suit your needs.

Some programs need to access the Internet regardless of your settings. These include CYBERSitter itself, Microsoft Windows Update, anti-virus updates, and many other trusted programs. CYBERSitter will not interfere with these programs and will allow Internet access if required regardless of your allowable time settings. This is absolutely necessary so your computer can perform critical updates when it needs to.

Please note: These settings apply to all users.

### **Updating CYBERSitter**

CYBERSitter will automatically tell you if there is a program update available. On the main screen, a message will appear anytime we have posted an update we recommend using. Just click on the message and follow instructions. You should also frequently check the “Latest News” link on the CYBERSitter main screen.

Content filters are updated automatically every day. You do not need to update these, CYBERSitter will take care of this for you.

### **Uninstalling CYBERSitter**

Should you need to uninstall CYBERSitter for any reason, you can uninstall the program by clicking on the “About” tab, then clicking on the “Uninstall” button.